



Hinesville for the Holidays 2019

Thursday, December 5 • 5—8 p.m. • Bradwell Park

Vendor Information

If you would like to participate as a vendor in Hinesville for the Holidays 2019, please read the following guidelines carefully, complete the application and return by Friday, November 22, 2019 for review and approval by Event Coordinator. Applications received after November 22 will be rejected automatically.

All applications must be delivered to the Event Coordinator by email, mail or hand delivery to:

wmorrisreed@cityofhinesville.org • Hinesville City Hall
c/o W. Morris-Reed
115 E. MLK Jr Drive
Hinesville, GA 31313

Please initial next to each item to acknowledge that you have read the parameters and understand.

1. The event will have booth assignments for all vendors. Maps will be sent to you with a confirmation packet by Friday, November 29, 2019. _____
2. Vendor set-up will begin **no earlier** than 3:30 p.m. Food vendors should have their areas set up and ready for inspection by the Georgia Department of Health no later than 4:30 p.m. _____
3. We will not permit displays or handouts of any controversial nature. You must list all giveaways and planned activities on the reverse of this sheet. _____
4. Electricity is **not** provided for vendors. Additionally, tables, tents and chairs will **not** be provided to vendors. _____
5. Vehicles must be moved out of the event area, unless otherwise approved by the Event Coordinator, no later than 4:45 p.m. _____
6. Breakdown may not occur prior to 8 p.m. Vehicles will not be allowed to drive into the event area prior to this time. _____

See reverse for vendor form and signature lines.

Both sides must be completed and returned to the Event Coordinator by the deadline.

